

Bid Document

Bid Details	
Bid End Date/Time	18-02-2022 15:00:00
Bid Opening Date/Time	18-02-2022 15:30:00
Bid Life Cycle (From Publish Date)	90 (Days)
Bid Offer Validity (From End Date)	60 (Days)
Ministry/State Name	Ministry Of Petroleum And Natural Gas
Department Name	Na
Organisation Name	Hindustan Petroleum Corporation Ltd
Office Name	Petroleum House
Total Quantity	4
Item Category	Procurement of ATF Filter Elements (Q3)
MSE Exemption for Years of Experience and Turnover	No
Startup Exemption for Years of Experience and Turnover	No
Document required from seller	Certificate (Requested in ATC), OEM Authorization Certificate, Additional Doc 1 (Requested in ATC), Compliance of BoQ specification and supporting document *In case any bidder is seeking exemption from Experience / Turnover Criteria, the supporting documents to prove his eligibility for exemption must be uploaded for evaluation by the buyer
Bid to RA enabled	No
Time allowed for Technical Clarifications during technical evaluation	2 Days
Inspection Required (By Empanelled Inspection Authority / Agencies pre-registered with GeM)	No
Evaluation Method	Total value wise evaluation

EMD Detail

Required	No
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ePBG Detail

Required	No
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Splitting

Bid splitting not applied.

MII Purchase Preference

MI Purchase Preference	Yes
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MSE Purchase Preference

MSE Purchase Preference	Yes
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1. Preference to Make In India products (For bids < 200 Crore):Preference shall be given to Class 1 local supplier as defined in public procurement (Preference to Make in India), Order 2017 as amended from time to time and its subsequent Orders/Notifications issued by concerned Nodal Ministry for specific Goods/Products. The minimum local content to qualify as a Class 1 local supplier is denoted in the bid document. If the bidder wants to avail the Purchase preference, the bidder must upload a certificate from the OEM regarding the percentage of the local content and the details of locations at which the local value addition is made along with their bid, failing which no purchase preference shall be granted. In case the bid value is more than Rs 10 Crore, the declaration relating to percentage of local content shall be certified by the statutory auditor or cost auditor, if the OEM is a company and by a practicing cost accountant or a chartered accountant for OEMs other than companies as per the Public Procurement (preference to Make-in -India) order 2017 dated 04.06.2020. Only Class-I and Class-II Local suppliers as per MII order dated 4.6.2020 will be eligible to bid. Non - Local suppliers as per MII order dated 04.06.2020 are not eligible to participate. However, eligible micro and small enterprises will be allowed to participate .In case Buyer has selected Purchase preference to Micro and Small Enterprises clause in the bid, the same will get precedence over this clause.

2. Purchase preference to Micro and Small Enterprises (MSEs): Purchase preference will be given to MSEs as defined in Public Procurement Policy for Micro and Small Enterprises (MSEs) Order, 2012 dated 23.03.2012 issued by Ministry of Micro, Small and Medium Enterprises and its subsequent Orders/Notifications issued by concerned Ministry. If the bidder wants to avail the Purchase preference, the bidder must be the manufacturer of the offered product in case of bid for supply of goods. Traders are excluded from the purview of Public Procurement Policy for Micro and Small Enterprises. In respect of bid for Services, the bidder must be the Service provider of the offered Service. Relevant documentary evidence in this regard shall be uploaded along with the bid in respect of the offered product or service. If L-1 is not an MSE and MSE Seller (s) has/have quoted price within L-1+ 15% (Selected by Buyer)of margin of purchase preference /price band defined in relevant policy, such Seller shall be given opportunity to match L-1 price and contract will be awarded for 25%(selected by Buyer) percentage of total QUANTITY.

3. Estimated Bid Value indicated above is being declared solely for the purpose of guidance on EMD amount and for determining the Eligibility Criteria related to Turn Over, Past Performance and Project / Past Experience etc. This has no relevance or bearing on the price to be quoted by the bidders and is also not going to have any impact on bid participation. Also this is not going to be used as a criteria in determining reasonableness of quoted prices which would be determined by the buyer based on its own assessment of reasonableness and based on competitive prices received in Bid / RA process.

Procurement Of ATF Filter Elements (4 set)

(Minimum 50% Local content required for qualifying as Class 1 Local Supplier)

Brand Type	Unbranded
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Technical Specifications

Buyer Specification Document	Download
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Consignees/Reporting Officer and Quantity

S.No.	Consignee/Reporting Officer	Address	Quantity	Delivery Days
1	Anubhav Bansal	400071,HPCL, Mumbai Refinery, B.D.Patil Marg, Mahul Road, Mumbai-400074.	4	70

Buyer Added Bid Specific Terms and Conditions**1. Scope of Supply**

Scope of supply (Bid price to include all cost components) : Only supply of Goods

2. Purchase Preference (Centre)

Purchase preference to Micro and Small Enterprises (MSEs): Purchase preference will be given to MSEs as defined in Public Procurement Policy for Micro and Small Enterprises (MSEs) Order, 2012 dated 23.03.2012 issued by Ministry of Micro, Small and Medium Enterprises and its subsequent Orders/Notifications issued by concerned Ministry. If the bidder wants to avail the Purchase preference, the bidder must be the manufacturer of the offered product in case of bid for supply of goods. Traders are excluded from the purview of Public Procurement Policy for Micro and Small Enterprises. In respect of bid for Services, the bidder must be the Service provider of the offered Service. Relevant documentary evidence in this regard shall be uploaded along with the bid in respect of the offered product or service. If L-1 is not an MSE and MSE Seller (s) has/have quoted price within L-1+ 15% of margin of purchase preference /price band defined in relevant policy, such Seller shall be given opportunity to match L-1 price and contract will be awarded for percentage of 25% of total value.

3. Buyer Added Bid Specific ATC

Buyer Added text based ATC clauses

NOTES TO VENDOR:

This is proprietary items pertaining to vendor M/s. BASP INDUSTRIES which is OEM

Hence, Materials from OEM is only acceptable

1.Procurement of Pre Filter Elements of ATF Filter.

2.Test certificates of the filter material and properties of the filter shall be supplied along with the material

3.Vendor shall hand over or route Test certificates and other technical documents pertaining to material to Warehouse-in-charge of refinery main warehouse and not to any other department. This is to ensure that the inspection is carried out with all the relevant documents available with Warehouse.

4.All commercial documents (except Excise Invoice i.e. Duplicate for Transporter copy) pertaining to this purchase order shall be routed to Manager-Disbursement, Refinery Finance Department. Excise Invoice i.e. Duplicate for Transporter copy, if applicable shall be forwarded to refinery main warehouse at the time of supply of material.

5.Vendor shall ensure that the transporter's copy of Excise invoice (if applicable) is forwarded

along with material supply. Excise Invoice i.e. Duplicate for Transporter copy shall be forwarded to refinery main warehouse at the time of supply of material.

6.Vendor to ensure stamping of relevant parameters as per prevailing standards.

7.Vendor shall quote as per order unit of each item.

8.Vendor shall strictly supply as per release purchase order quantity.

9.Any Technical deviation /clarification shall be mentioned in the quotation and the same shall be sorted out with the concerned personnel mentioned below who will coordinate with the respective Users and clarify the same. Queries will not be entertained after the placement of PO. Vendors who needs clarification before sending quotation/offer, shall send their queries before 2 days (at least) from the tender due date. Last moment clarification will not be entertained.

10.Material shall be properly packed to avoid damages during transit. Each item shall be separately packed and the label shall bear HPCL's Item code for proper identification at our end. HPCL will not accept the damaged material.

11.DELIVERY PERIOD: Delivery period is the essence of our tender. Material shall be delivered to HPCL, Mumbai refinery within 10 weeks from the date of LOA/PO whichever is earlier.

12.PRICE REDUCTION CLAUSE: As per HPCL ATC

13.If any rejection is found vendor shall have to replace the rejected material within 15 days from date of intimation letter from Main Warehouse. Vendor shall send his authorized personnel to sign on the out-going gate passes for collecting the rejected material. In case the vendor does not replace or withdraw the rejected lot within 15 days, HPCL shall not be responsible for the loss of material.

14.Safe unloading of material shall be in HPCL's scope. Vehicles with CNG/ Petrol driven engines is not allowed inside refinery premises

15.Due to security reasons, any person delivering material to Warehouse shall have valid identity cards of their respective company. Without valid identity card, CISF personnel will not allow any person to enter the refinery.

16.Material shall be delivered to HPCL Refinery Main Warehouse only on working days (i.e. excluding Saturdays and national holidays), unless specified to the contrary and shall reach warehouse before 1500 Hrs.

Technical Enquiry:

A. Mr Bharat Barve , Chief Manager- Warehouse, Ph: 25076833, Email: Bpbarve@hpcl.in

B. Mr Anil Kumar, Senior Manager- Warehouse , Ph: 022-25076821, Email: anil_kumar@hpcl.in

Material Entry Gate Pass/Receipt/Unloading/Rejection/Approval enquiry:

A.Mr Sandeep Pathak , Ph: 022-2507 6818, Email: pathaksp@hpcl.in

B.Mr Gurdeep Singh, Senior Manager Warehouse, Ph: 02225076816,
Email: gurdeepsingh@hpcl.in.

4. Buyer Added Bid Specific ATC

Buyer uploaded ATC document [Click here to view the file.](#)

Disclaimer

The additional terms and conditions have been incorporated by the Buyer after approval of the Competent Authority in Buyer Organization. Buyer organization is solely responsible for the impact of these clauses on the bidding process, its outcome and consequences thereof including any eccentricity / restriction arising in the bidding process due to these ATCs and due to modification of technical specification and / or terms and conditions governing the bid. Any clause incorporated by the Buyer such as demanding Tender Sample, incorporating any clause against the MSME policy and Preference to make in India Policy, mandating any Brand names or Foreign Certification, changing the default time period for Acceptance of material or payment timeline governed by OM of Department of Expenditure shall be null and void and would not be considered part of bid. Further any reference of conditions published on any external site or reference to external documents / clauses shall also be null and void. If any seller has any objection / grievance against these additional clauses or otherwise on any aspect of this bid, they can raise their representation against the same by using the Representation window provided in the bid details field in Seller dashboard after logging in as a seller within 4 days of bid publication on GeM. Buyer is duty bound to reply to all such representations and would not be allowed to open bids if he fails to reply to such representations.

[This Bid is also governed by the General Terms and Conditions](#)

In terms of GeM GTC clause 26 regarding Restrictions on procurement from a bidder of a country which shares a land border with India, any bidder from a country which shares a land border with India will be eligible to bid in this tender only if the bidder is registered with the Competent Authority. While participating in bid, Bidder has to undertake compliance of this and any false declaration and non-compliance of this would be a ground for immediate termination of the contract and further legal action in accordance with the laws.

---Thank You---